



# Sutton Elementary Discipline/Behavior Plan

Positive Behavior Management : All Sutton Elementary classrooms will have a positive reinforcement system to encourage positive behaviors and dispositions. It is encouraged to include both an individual and group reinforcement plan with incentives.

School Wide Awards Ceremonies : Sutton Elementary will have monthly awards ceremonies to recognize one student from each class for most improved, students of the month, citizenship, and sportsmanship. Mountaineer of the month award will be one student from PREK-2 and one from 3-6 who is selected from the students of the month to be recognized.

Violations: Violations of the Student Code of Conduct for Braxton County Schools are classified in four levels. A complete listing of violations is available in Braxton Board of Education policy following policy 4373. Please refer to the discipline matrix for an explanation of consequences.

Due to legislation passed during the 2002 West Virginia Legislature, any knife, regardless of the length of the blade, is considered a dangerous weapon (defined in W.Va. Code 61-7-11a.) and is a Level IV category.

Reporting Procedures: Violations of the Student Code of Conduct observed by school employees or by students must be reported to the school principal or his/her designee for appropriate action to be taken.

A teacher or bus driver may exclude any student from a classroom or bus who:

is guilty of disorderly conduct.

interferes with the educational process.

threatens, abuses, intimidates or attempts to intimidate a school employee or student.

willfully disobeys a school employee.

uses profane or abusive language.

Once excluded, the student is referred to the principal who will take disciplinary action and notify the parent/guardian. Level IV violations require mandatory suspension by the principal from school, or from transportation to or from the school on any school bus, after an informal hearing.

## **Classroom Rules/Behavior Procedures:**

Treat others with respect and courtesy.

- Walk quietly and orderly at all times.
- Listen to and follow directions the first time.
- Be prepared
- \* Be where you are supposed to be
- \* Be kind

# Sutton Elementary Disciplinary Matrix

Behaviors	Consequences/Interventions
<b>Level 1 Behaviors</b>	
<p><u>Level I:</u> Anti-Social Conduct, Cheating, Disruptive Behavior, Inappropriate Dress and Grooming, Possession of Inappropriate Personal Property, Tardiness, Technology Abuse</p>	<b>Step 1 (Teacher Actions)</b>
<p>Disrespect to fellow students or teachers            Inappropriate items (CD player, toys, cards, etc.)            Failure to keep hands &amp; feet to self            Unauthorized food, gum, etc            Violation of classroom rules            Violation of school rules</p>	<p>Reinforce Positive Behavior System in Class            Reminders of Monthly Award Ceremony            Discussion with student            CHOICES Assignment            (only 15 minutes for class work but up to 20 for behavior)            Revoking of Privileges            (seating extra class activities)            Reseating/Preferential Seating            Teacher/Student parental calls            Isolation in room            Relocation in another classroom            Referral to the Counselor            Referral to the Office (Principal)            3x in CHOICES = 1 detention            3x detentions = 1 Afterschool Detention            Social Probation            Reciprocity</p>
<b>Level 2 Behaviors</b>	
<p><u>Level II:</u> Bullying/Harassment/Intimidation, Forgery, Theft</p>	<b>Step 2 (Administrative Actions)</b>
<p>Repeated violations of Level 1 Behaviors            Failure to serve detention            Lying, cheating            Getting into someone else's locker            Chronic disruption of class            Throwing food in cafeteria            Display of gang writings, symbols, etc.            Unacceptable language            Continually unprepared for class            Rough Play (wrestling, etc.)            Excessive physical contact (hugging, kissing, etc.)</p>	<p>Behavior is recorded on WVEIS            Disciplinary Referral and detention            Parent contact by telephone from principal            Possible restriction of privileges            3x in CHOICES = 1 detention            3x detentions = 1 Afterschool Detention            Referral to the Counselor            Possible suspension if necessary            Possible Behavior Contract            One to five day suspension</p>

<p style="text-align: center;"><b>Level 3 Behaviors</b></p> <p><u>Level III:</u> Defacing School Property, Disobeying a Teacher in a Willful Manner, Fighting, Profane Language, Threat of Injury or Injury</p>	
<p>Repeated violations of Level 2 Behaviors Cause or threaten to cause bodily injury to another (fighting) Possession of a dangerous item (explosive, lighter, etc.) Possession of tobacco or smoking Damage to school or private property Profanity, obscene language or gestures toward student or staff Disrespect/impertinence/defiance to authority Extortion Lewd, indecent, offensive conduct/sexual harassment Stealing/Possession of stolen property</p>	<p style="text-align: center;"><b>Step 3(Administrative Actions)</b></p> <p>Behavior is recorded on WVEIS One to five day suspension Parent Conference required Parent Notification by Administrator Restriction from privileges Possible Disciplinary Referral Referral to the Counselor Possible Behavior Contract Possible Summit Center Referral</p>
<p style="text-align: center;"><b>Level 4 Behaviors</b></p> <p><u>Level IV:</u> Battery on a School Employee, Illegal Activities</p>	
<p>Repeated violations of Level 3 Behaviors Possession/furnish of any controlled substance or alcohol Under the influence of a controlled substance Possession/furnish a weapon (knife, firearm replica, etc.) Brandishing a weapon/knife at another person Arson/Robbery Chronic defiance not modified by previous progressive discipline Assault/battery upon any school employee</p>	<p style="text-align: center;"><b>Step 4(Administrative Actions)</b></p> <p>Behavior is recorded in WVEIS Parent Notification by Administrator One to five day suspension Referral to the Counselor Possible expulsion Referral to Law enforcement Restriction of activities/privileges Possible Behavior Contract Possible Summit Center Referral</p>